

## Infection Prevention and Control

Full guidance available on:

<https://hub.careinspectorate.com/media/1538/infection-prevention-and-control-in-childcare-settings.pdf>

### Appendix 1 – Using this guidance as local policy

Contact number for our Health Protection Team:	Phone: <b>01463 704886</b>
Contact number for our Environmental Health Officer:	Phone: <b>01463 723260 – Health and Safety</b>
Contact number for our Care Inspectorate:	Phone: <b>0345 600 9527</b>
Who to contact if there is an outbreak (Local Health Protection Team)	Phone: <b>01463 704886</b> Email: <a href="mailto:hpt.highland@nhs.scot">hpt.highland@nhs.scot</a>

All staff are committed to preventing and controlling infection and have read the guidance 'Infection prevention and control in childcare settings'.

<https://hub.careinspectorate.com/media/1538/infection-prevention-and-control-in-childcare-settings.pdf>

All staff must sign and date below:

Adele Mackenzie – Early Years Practitioner \_\_\_\_\_

Caroline Docherty – Early Years Practitioner \_\_\_\_\_

Donna Martin – Early Years Practitioner \_\_\_\_\_

Gizelle Souter – ELC Support Worker \_\_\_\_\_

James Cook – Head Teacher \_\_\_\_\_

Mairi Buxton – ELC Support Worker \_\_\_\_\_

## Appendix 10 – Keeping toys and equipment clean

Item	How to clean	Frequency	Comments
Dolls.	General-purpose detergent and hand-hot water as necessary. Dry thoroughly with paper towels or a clean towel that you wash immediately after using it.	Inspect before use and clean as necessary.	Remove any damaged dolls and throw them away.
Play dough and plasticine	Wash all the cutting tools using general-purpose detergent and hand-hot water. Dry thoroughly using paper towels or a clean towel that you can wash immediately after using it. If the tools do not have wooden parts, wash in dishwasher.	At least once a week.	Before and after using play dough or plasticine, children and staff must wash and dry their hands. Play dough and plasticine should not be used during any outbreak of an infection. You should replace the play dough and plasticine regularly, in line with the manufacturers' instructions. Store homemade play dough in an airtight container. Replace each week and if visibly soiled.
Soft toys.	Wash, when visibly dirty with general-purpose detergent and hand-hot water, rinse and dry. If toy is machine washable, wash using manufacturers' instructions.	Inspect before use.	Check that the toy is machine washable before you buy it.
Toy box and storage box.	Clean with general-purpose detergent and hand-hot water if visibly dirty.	Inspect before use.	
'Treasure basket' (sea shells, wood, leaves and so on).	Wipe clean with general-purpose detergent and hand hot water if dirty.	Inspect before use.	Wash hands after play.
Wooden toys.	Wipe clean with general-purpose detergent and hand-hot water if dirty.	Inspect before use.	

## Other equipment

Item	How to clean	Frequency	Comments
Computers and electronic games.	Wipe over with non-antibacterial appropriate cleaning wipes and use in line with the manufacturers' instructions.	Inspect before use.	
Dressing up clothes.	Wash, when visibly dirty in washing machine or general-purpose detergent and hand-hot water, then rinse and dry.	Inspect before use.	Check that the clothes are machine washable before you buy them.
Internal Sandpits and containers.  <b>USE TUFF TRAY - WASHED</b>	Clean the sandpit and container with general-purpose detergent and hand-hot water. Before refill, dry thoroughly with paper towels or a clean towel that you can launder immediately after using it.	Inspect before use. Change at the end of each term or when visibly dirty.	If the sandpit is outside, cover at night, when not in use and inspect before use.
Slides, swings, climbing frames and other outdoor equipment.	If contaminated by birds or garden pests, decontaminate as described in 'Dealing with spillages of body fluids' in section 5.5.	Before use, inspect for contamination by birds or garden pests.	If possible, cover at night.
Toothbrushes	After toothbrushing, rinse toothbrushes under a running tap, and then store them in a way that prevents them coming into direct contact with any other toothbrush or aerosols from toilets/ sinks.	Inspect before use.	Children must have their own toothbrush. Children should be supervised when brushing their teeth. Staff should wash their hands after helping children to brush their teeth. See the 'National Standards for Toothbrushing Programme Early Years & Childhood' at <a href="http://www.child-smile.org.uk/professionals/childsmile-core/toothbrushing-programme-national-standards.aspx">http://www.child-smile.org.uk/professionals/childsmile-core/toothbrushing-programme-national-standards.aspx</a> .

Item	How to clean	Frequency	Comments
Water play equipment	Wash with general-purpose detergent and hand-hot water, after each session. Dry the equipment thoroughly with paper towels or a clean towel that you can wash immediately after using it.	Inspect for general cleanliness.	Remove any damaged play equipment and throw it away.
Play tables that become dining tables.	Clean surfaces with a 'food safe' cleaning product. General-purpose detergent and hand-hot water is satisfactory.	Clean before using for food.	Tables should be intact.
Compost & Gardening activities.	<del>Gloves should be worn and hands washed after every activity. Planting should occur either outdoors or on surfaces with disposable paper covering. Loose compost should be swept up and any contaminated surfaces outside treated with detergent.</del>		